

3/19/08 7:00 PM: TEN LAKE TOWNSHIP SPECIAL BOARD MEETING
MINUTES: ANDRUSIA HEIGHTS EAW REVIEW AND DECISION

1. CALL TO ORDER by Dave Fallis at 7:03 PM. Present were Supervisors Mark Kuechenmeister and Arlon Eriksson; Clerk Barb D'Orazio; Zoning Administrator Jim Baruth; and P & Z Chair Deb Johnson. Also present was Nathan Kestner of Freeburg & Grund and Bruce Skipton of Arro Surveying.

2. PLEDGE OF ALLEGIANCE was recited.

3. REVIEW AND DISCUSSION OF ANDRUSIA HEIGHTS EAW AND DOCUMENTS: Bruce Skipton of Arro Surveying and Jim Baruth displayed the latest preliminary plat showing some of the requested changes. Jim Baruth and Nathan Kestner reviewed all the EAW info and it was determined that everything that was required had been submitted to all the agencies. Bill Patnaude of the Beltrami Co. Environmental Services had responded saying he was satisfied with the documents. The DNR Regional Office had responded by telephone and would be following up with a letter stating that they have had their concerns answered.

Mark questioned where the Mississippi Headwaters jurisdiction is----just the river corridor or all the lakes in the chain. Jim Baruth stated that the lakes are part of it too.

4. DECISION ON EAW: Arlon moved to accept the EAW and declare an EIS not necessary. Mark seconded the negative declaration and the resolution passed 3-0.

5. MISC. Jim, Nathan, and Barb will work together to send out notification of the negative declaration to all agencies on the EAW list.

6. ADJOURNMENT OF SPECIAL MEETING: Mark moved to adjourn the meeting at 7:20 PM. Arlon seconded and all voted in favor.

Respectfully Submitted by

Barb D'Orazio, TLT Clerk

3/19/08, MINUTES FOR TLT BOARD 2008 REORGANIZATION MEETING

1. CALL TO ORDER by Dave Fallis, chair, at 7:33 PM. Present were Supervisors Fallis, Arlon Eriksson, Mark Kuechenmeister; Clerk Barb D'Orazio; Zoning Administrator Jim Baruth and P & Z Chair Deb Johnson.

2. OATH OF OFFICE: Incumbents Arlon Eriksson for Supervisor and Barb D'Orazio for Clerk were re-elected and recited the Oath of Office.

3. APPOINT BOARD CHAIR: Mark moved to have Dave Fallis continue as Chair, Arlon seconded and the motion carried 2-1 with Dave voting nay.

4. SET MEETING DATES FOR 2008: Barb went over the calendar for the remainder of 2008 and changes in meeting dates were noted. Barb will post the dates on the Town Hall door and will publish the meeting dates every month. They will also be on the website.

5. APPOINT SUPERVISORS TO FILL POSITIONS ON COMMITTEES AND DISCUSS THEIR DUTIES:

- (1.) Town Hall: Mark will continue supervising the Town Hall.
- (2.) Cemetery: Arlon will continue with this position.
- (3.) Roads: All the Supervisors will help with roads and take the spring road tour.
- (4.) Animal Control: Dave will continue with this position.
- (5.) Cass Lake Rural Fire Association: Dave and Arlon
- (6.) Planning and Zoning: Arlon
- (7.) Comprehensive Planning: Mark wants to look into this and Nathan Kestner stated that he should check out St. Louis Co. website. Barb gave Mark a copy of the Beltrami Co. Comprehensive Plan. Bruce Skipton said most plans involve urban areas not rural ones. Both Nathan and Bruce urged Mark to contact the HRDC as a grant and help in writing a plan might be available through them.

6. APPOINT DEPUTY CLERK: Deb Johnson was appointed by Barb and agreed to help Barb when necessary.

7. COMPREHENSIVE PLANNING DISCUSSION: See (7.) above.

8. POLICY REVIEW---CONFLICT OF INTEREST: Barb stated she had received several phone calls in regard to Mark possibly having a conflict of interest in regard to the Andrusia Heights subdivision. Mark offered to step down whenever this subdivision was on the agenda. However, no one thought this was necessary put could see where the public might view some of Mark's comments as being a conflict of interest. However, Mark stated that he would make those same comments for anyone, not just his neighbors.

Jim Michalko was hired by Enghauser's to design the road in Andrusia Heights. However, his license has expired and a licensed engineer will need to sign off on the road plans before final approval of the plat.

9. REVIEW OF ORDINANCE REVISIONS AND ZONING MAP: Deb Johnson reported that the P & Z still needs to have further discussion on (1.) Commercial in a RPUD in a resort conversion, (2.) hybrid definition and whether to include it, (3.) dock limitations and (4.) the classification of camps. The final Hearing is scheduled for April 10th at 6:30 PM.

(p. 2, 3-19-08, Board Reorganization Meeting)

10. LAND USE UPDATES: Jim Baruth reported on the following:

(1.) Russ & Jan Persson, Chief Boyd Rd., permit for garage.

(2.) Al Ruzek, Sunset Cove Resort, Cass Lake: Is looking at a possible remodel of cabins. Is still negotiating with the Army Corps over filling in wetlands for a road.

11. COMPENSATION FOR TOWN OFFICERS AND EMPLOYEES

(1.) Per meeting: \$55 per meeting---paid for one meeting per night, including the site visit (plus mileage for site visit) if on the same day. Will be paid for another mtg. if site visit is on different day---but not for mileage.

(2.) Monthly Salaries: same

(3.) Hourly employees: \$12.00 per hour, \$18.00 per hour for Zoning and Roads.

(4.) Election Judges: \$10.00 per hour

(5.) Mileage reimbursement---now \$.505 per mile

12. REVIEW AND AMEND BOARD POLICIES ON FEES: This will need to be done as a resolution at a regular board meeting.

13. MAT SHORT COURSES---April 2, 9-3:30 at Northern Lights Event Center, Walker

14. SIGNATURES ON MAT FORM: Barb had the officers sign the MN Township form.

15. MISC.

(1.) Attorney Gilchrist's letter stating that he has been made a partner in the Kennedy & Graven firm and his fees are now \$155.00 per hour was read by Barb.

(2.) Barb asked if all townships have to pay the county for the assessor now that the county has taken over our assessment process. Dave stated that he thought that they either hire their own assessor or contract with the co. as we have now chosen to do.

16. ADJOURNMENT: Mark moved to adjourn at 9:15 PM, Arlon seconded and all voted (3-0) in favor.

Respectfully Submitted,

Barb D'Orazio, Clerk

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